REQUEST FOR PROPOSALS (RFP)
ACCELA PERMIT SOFTWARE TECHNICAL SUPPORT AND ENHANCEMENT FOR THE CITY OF STOCKTON, CALIFORNIA (PUR 20-012)

ADDENDUM No. 2

DATE: 7/1/20

To All Potential Bidders:

A. This Addendum shall be considered part of the proposal documents for the above-mentioned project as though it had been issued at the same time and shall be incorporated integrally therewith. Where provisions of the following supplementary data differ from those of the original bid documents, this Amendment shall govern and take precedence. PROPONENTS MUST SIGN THE ADDENDUM AND SUBMIT IT WITH THEIR PROPOSALS.

B. Proponents are hereby notified that they shall make any necessary adjustments in their estimates as a result of this Addendum. It will be construed that each proponent's proposal is submitted with full knowledge of all modifications and supplemental data specified herein.

PLEASE NOTE THE FOLLOWING CHANGES TO REQUEST FOR PROPOSALS (RFP) ACCELA PERMIT SOFTWARE TECHNICAL SUPPORT AND ENHANCEMENT FOR THE CITY OF STOCKTON, CALIFORNIA (PUR 20-012)

Questions & Answers

1. Due to the current state, would you be willing to accept responses via email or does it have to be hard copies sent in the mail?

    Addendum #1 states all RFPs shall be submitted via email by referencing the project number and name in the subject line of the email. The submittals should be in .pdf format and sent via email to city.clerk@stocktonca.gov.

    http://www.stocktongov.com/bfDocs/PUR-20-012_ADDENDUM_Electronic%20Submissions.pdf

2. Can you confirm that you are self-hosted?

    Stockton is not self-hosted. Accela hosts the City's Accela database.

3. What version of Accela is being used?

    The City has the latest version that comes with being Accela-hosted

4. How many Accela users do you have?

    104

5. What Accela modules are currently being used?

Accela Automation, Accela Mobile Add On, Accela Citizen Access

6. Please name all of the departments that use Accela

    Community Development (Building and Planning), limited use by other departments (MUD, Public Works, Fire Prevention) as it pertains to Building and Planning permit reviews

7. Do you have any interfaces? If so, please list.

    No

8. Please provide any additional information associated with the data to be converted from Microsoft Access Database into Accela.

    a. Description of data - Development project information and tracking including workflow updates, comments, monetary securities tracking such as bonds and deposits.

    b. Number of Rows or Transactions – Unsure of the number of Rows or Transactions; However, there are multiple data fields and 442 projects

BIDDER MUST ACKNOWLEDGE THIS AMENDMENT BY SIGNING BELOW AND ATTACHING THE SIGNED AMENDMENT TO THE BID FORM:

Company Name _____

Contact Person _____

Signature _____

Date _____

Proposals Due – Promptly by 2:00 P.M., Thursday, July 9, 2020, City Clerk's Office.

----------------------------------City of Stockton Use Only below this line--------------------------------

Addendum acknowledged and signed?_____(Procurement Specialist's initial)